



studio [Intrigue] ARCHITECTS

# PREQUALIFICATION FORM PROJECT #CM08112 LANSING CITY MARKET LANSING, MICHIGAN

Prospective Bidders are required to fill this form out for consideration by the Owner in being invited to the Pre-bid conference. All fields are required.

The Owner reserves the right to reject or accept any prequalification forms. The Owner reserves the right to waive any alleged breach of technicality.

## MANDATORY REQUIREMENTS

All prospective General Contractors shall be prepared to provide subcontracting through Union subcontractors.

The General Contractor, who is awarded the project, will be required to sign a P.L.A. (Project Labor Agreement) or M.O.U. (Memorandum of Understanding) with the Michigan State Building and Construction Trades Council as part of the documents governing the construction agreement.

All General Contractors shall have a local office within the tri-county area (Ingham, Eaton, Clinton) counties for a period of 3 years or more. This office may be a branch or main office. A contractor who has moved within the last 3 years, WITHIN THE TRI-COUNTY REGION SPECIFIED, is within compliance of the mandatory requirements.

General Contractors who have legally merged or changed their names within the past 3 years, prior to 01/01/09, are not exempt but will be required (at the request of the Owner) to submit documentation.

A Performance and Payment Bond will be required for approved, pre-qualified Bidders. Each Bidder will be required to submit evidence of bondability for the entire value of the work at time of bid submittal (do not submit at time of prequalification). Bonds will be required to be executed by a surety company licensed to do business at the location of the project. Bond form will be AIA Document A312.

+++++

**NAME / LOCATION / MISC:**

Contact information for individual completing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

\*\*\*\*\*

Legal name (no DBA's) of the organization:

\_\_\_\_\_

\*\*\*\*\*

Have you reorganized or merged within the past 3 years (circle one)?

YES / NO

If YES, please enter date: \_\_\_\_\_

If YES, please provide details (documentation, beyond written details noted herein shall not be submitted at this time but may be requested by the Owner at a later date)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*

The office (main or branch) of the prospective General Contractor is located at the following address:

Street: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

The office has been at this current address for: \_\_\_\_\_ years, \_\_\_\_\_ months

If less than three years, the previous office was located at the following address:

Street: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

The office has been at this previous address for: \_\_\_\_\_ years, \_\_\_\_\_ months

\*\*\*\*\*

Has your office ever worked with a P.L.A. or M.O.U. before (circle one)? Yes / No

If Yes, when was it and with what organizations? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*\*\*\*\*

**Please list a minimum of three projects involving pre-engineered building construction (new construction) that you have completed in the past 8 years (the use does not need to be a market). The projects may be outside the tri-county area.**

Project Name: \_\_\_\_\_ Location: \_\_\_\_\_

Size: \_\_\_\_\_ Use: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

Contact Info for Building Owner: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Name: \_\_\_\_\_ Location: \_\_\_\_\_

Size: \_\_\_\_\_ Use: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

Contact Info for Building Owner: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Name: \_\_\_\_\_ Location: \_\_\_\_\_

Size: \_\_\_\_\_ Use: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

Contact Info for Building Owner: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Name: \_\_\_\_\_ Location: \_\_\_\_\_

Size: \_\_\_\_\_ Use: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

Contact Info for Building Owner: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Name: \_\_\_\_\_ Location: \_\_\_\_\_

Size: \_\_\_\_\_ Use: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

Contact Info for Building Owner: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Please list a minimum of three municipal building projects (new construction) that you have completed in the past 8 years. Municipal projects may include fire stations, police stations, community centers, city/township halls or other project where a government entity is the Owner. The projects may be outside the tri-county area.**

Project Name: \_\_\_\_\_ Location: \_\_\_\_\_

Size: \_\_\_\_\_ Use: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

Contact Info for Building Owner: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Name: \_\_\_\_\_ Location: \_\_\_\_\_

Size: \_\_\_\_\_ Use: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

Contact Info for Building Owner: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Name: \_\_\_\_\_ Location: \_\_\_\_\_

Size: \_\_\_\_\_ Use: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

Contact Info for Building Owner: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Name: \_\_\_\_\_ Location: \_\_\_\_\_

Size: \_\_\_\_\_ Use: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

Contact Info for Building Owner: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Name: \_\_\_\_\_ Location: \_\_\_\_\_

Size: \_\_\_\_\_ Use: \_\_\_\_\_

Construction Cost: \_\_\_\_\_

Contact Info for Building Owner: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Please provide a list of three professional references (other than those noted herein for project references):**

<b>Name</b>	<b>Relationship</b>	<b>Phone Number</b>
John Doe	Owner, EFG Corp.	(517) 555-5555
_____	_____	_____
_____	_____	_____
_____	_____	_____

The prequalification form must be returned to the Owner's Architect by **Friday, March 13, 2009 5:00 PM.**

Questions will be answered on a per-individual basis.

The form must be hand-delivered to the following location:

Patricia Lewis, Administrative Assistant  
Studio [*intrigue*] Architects, LLC  
1114 S. Washington Ave, #100  
Lansing, MI 48910

517-372-8804

Questions, regarding the content of this form, may be directed to the Owner's Architect-of-Record, David C. VanderKlok (517-372-8804), Studio [*intrigue*] Architects, LLC.

**DO NOT SEND QUESTIONS VIA E-MAIL OR THROUGH THE ARCHITECT'S WEBSITE.**

**END**